



Shelter Location: 4910 A St SE, Auburn, WA 98092

Phone: 253-249-7849

FAX: 253-929-8612

www.AuburnValleyHS.org

Contact: Sharon LaVigne, Director of Volunteer/Outreach Services
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Phil Morgan, Executive Director
pmorgan@auburnvalleyhs.org

VOLUNTEER: HOW TO GET STARTED

Volunteers at the Auburn Valley Humane Society must be at least 16 years of age. Due to safety issues and insurance reasons, those between 10 and 16 must be accompanied by an adult, parent, or guardian and will perform limited volunteer tasks. There are many other ways that young people can help animals.

How to get started:

1. Complete a volunteer application **online www.auburnvalleyhs.org** to complete an application or complete the form attached.
2. Attend our two-hour volunteer orientation.

Attending an orientation allows time for you to learn our mission, policies, procedures, programs, gain an understanding of the many ways you can make a difference and help find homes for the animals in our care.

Orientation dates (please pre-register for one):

Wednesday, December 7 - 6 to 8 pm Auburn Valley Humane Society, 4910 A St SE, Auburn

Wednesday, January 18 - 6 to 8 pm Auburn Valley Humane Society, 4910 A St SE, Auburn

Saturday, January 21 - 10 am to 12 noon Auburn Valley Humane Society, 4910 A St SE, Auburn

Wednesday, February 15 - 6 to 8 pm Auburn Valley Humane Society, 4910 A St SE, Auburn

Saturday, February 18 - 10 am to 12 noon Auburn Valley Humane Society, 4910 A St SE, Auburn

Wednesday, March 15 - 6 to 8 pm Auburn Valley Humane Society, 4910 A St SE, Auburn

Saturday, March 18 - 10 am to 12 noon Auburn Valley Humane Society, 4910 A St SE, Auburn

3. Following the orientation, schedule an interview to determine volunteer placement and schedule.
4. Agree to a minimum six-month commitment.
5. Attend training classes pertaining to the program that you are assigned.
6. Be community ambassadors for Auburn Valley Humane Society.
7. Volunteer shirts are available to purchase at the shelter for \$10.
8. Wear t-shirt or shirt covering shoulders, jeans or slacks, and closed toed shoes. No tank tops, flip flops, sandals or short shorts. Please wear volunteer clip name badge or use volunteer nametags.
9. If you are needing a letter for community service, please put in your request 48 hours prior to the due date by completing a volunteer verification of service form.
10. For further assistance, please email slavigne@auburnvalleyhs.org or call 253-249-7849.

Come join us as we change lives ... four paws at a time!

Volunteer Procedures - Approved by the AVHS Personnel/Volunteer Committee updated 3/2015

AVHS Volunteer Application



Please print

Name _____ DOB ____/____/____ Age _____

Address _____ Home Phone _____

Apt. _____

City _____ Zip _____ Cell: _____

Email Address: _____

T-shirt Size: YL AS AM AL AXL A2XL A3XL

We like to keep our volunteers informed. What kinds of email would you like to receive?

- Electronic newsletters Event Notification Volunteer Appeal
Recruitment Appeal Training Notification Individual Correspondence

About You

Have you volunteered elsewhere? Yes No Describe your duties. _____

What type of volunteer experience do you hope to have and what do you envision yourself doing? _____

Do you work? Yes No Employer? _____

How did you hear about our program? School Friend FaceBook Website Job Flyer Volunteer

Emergency Contact Info

Should anything happen to you while you are at the shelter or other volunteer locations, we need information regarding who we should contact.

Name _____ Home Phone _____

Relationship _____ Cell Phone _____

Agreement

I understand and agree that submitting this application does not automatically register me as a volunteer. There are certain qualifications I must meet including the acceptance of established volunteer policies and procedures.

I agree to complete an orientation training. I agree to dedicate 4-6 hours per month for a minimum of six months.

I agree to wear a name tag while I am at AVHS locations and agree to purchase a volunteer t-shirt for \$10.

I will give 24-hours notice if I am unable to fulfil my shift.

I understand that my participation and/or involvement as a volunteer of Auburn Valley Humane Society carries with it the potential for certain risks, some of which may not be reasonably foreseeable. I further acknowledge that these risks could cause me, or others around me, harm, including, but not limited to, bodily injury, damage to property, emotional distress, or death. I am a willing participant in Volunteer Services for the Auburn Valley Humane Society and understand I will receive no monetary compensation for my services or time spent volunteering. By signing this agreement, I agree to release, indemnify, and hold harmless Auburn Valley Humane Society, as well as all the organization's employees, agents, representatives, successors, etc. from all losses, claims, theft, demands, liabilities, causes of action, or expenses, known or unknown, arising out of my volunteering for the Auburn Valley Humane Society. I grant and convey to AVHS all right, title and interests in any and all photographs, images, videos, or audio recordings of me or my likeness or voice by AVHS in connection with my providing volunteer services to AVHS.

Signature _____ Date _____

Parent or Guardian

Signature (if under 18) _____ Date _____